

ENTERPRISE, PLANNING AND INFRASTRUCTURE

COMMITTEE BUSINESS

26 November, 2009

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Area Committee Central 16/04/08 article 9 & 19/11/08 article 11	<u>University of Aberdeen – Old Aberdeen Campus – Informal Consultation on Controlled Parking Zone</u>	<p>The detailed design of the controlled parking Zone will be completed by the end of May 2009 and then the scheme requires to go out for Public Advert.</p> <p>Further consultation is still required to be carried out with the key stakeholder groups before the scheme goes out to Public Advert.</p> <p>Consultation with the key community groups has been completed and the Public Advert will be going out from 4/11/09 to 9/12/09. The final report on the proposals will go back to Committee in early 2010. However this will depend on the level of objections received.</p>	Director of Enterprise, Planning and Infrastructure	27.05.09	12.01.10

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2.	Area Committee Central 01/04/09 article 9	<p><u>Lane Gating at the Adelphi</u> The Committee resolved:- (i) to instruct officers to commence with a Right of Way Extinguishment Order, the first steps of which involve public consultation; and (ii) to request that a report be brought back to the Committee with the results of the consultation process.</p>	<p>An update was requested at the meeting of Area Committee Central of 27 May, 2009.</p> <p>The community Safety Manager has held public consultation meetings in June 2009. The community were supportive of the proposal to restrict access. The consultation identified various issues that need to be worked through with various stakeholders including the factor and residents at 21 & 22 Adelphi and 2 businesses with entrances onto Adelphi Lane. This work is continuing and the statutory consultation will follow satisfactory conclusions to these issues.</p> <p>Item 6.2 on the agenda commences the legal process for the lane gating proposal.</p>	Director of Enterprise, Planning and Infrastructure	August 2009	26.11.09 – report seeking commencement of legal process.

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3.	Area Committee Central 27/05/09 article 8	<p><u>Old Aberdeen Traffic Management – College Bounds/University Road – Junction options</u></p> <p>The Committee resolved to note the options, to request officers to carry out further consultation (with local residents, affected businesses, Old Aberdeen Community Council, and the University of Aberdeen), to report back after the summer recess, but, at this stage, to express an initial preference for a camera system.</p>	<p>Further consultation is still required to be carried out with the key stake holder groups and local businesses.</p> <p>The consultation process is still ongoing with the various businesses and stakeholders. Officers are still waiting for a number of the businesses to respond and it is proposed that a report will be submitted to the Committee at its meeting on 12 January, 2009.</p>	Director of Enterprise, Planning and Infrastructure	27.10.09	12.01.10
4.	Area Committee South, 17.04.08 Article 8	<p><u>The Aberdeen City Council (Various Roads in Aberdeen) (Area South) (Traffic Management) Order 2008</u></p> <p>The Committee resolved to approve the order for implementation with the exception of Bingham Crescent consideration of which was deferred until the next meeting.</p>	<p>Bingham Crescent is being kept for a future order; the roads officials will negotiate with local residents to achieve a new, more propitious balance for the location. This item requires direct consultation with local residents which has not yet been possible to advance.</p> <p>There has been a delay in consulting the residents at this location. The Public advert will be going out during November, 2009 and a final report will be submitted to the Committee at its meeting on 12 January, 2010.</p>	Neighbourhood Services (South Area)	20.11.08	12.01.10

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5.	Area Committee South, 28.05.09 Article 12	<p><u>South College Street Improvement Traffic Management Associated Proposals</u></p> <p>The Committee resolved to note the preliminary consultative responses and to instruct officers to progress to public advertisement and report back thereafter.</p>	The traffic management proposals and public advert for this scheme have been put on hold due to the recent changes to the non housing capital budgets.	Director of Enterprise, Planning and Infrastructure	27.10.09	Dependent on the allocation of capital funding
6.	Environment and Infrastructure 27.09.04 Article 56	<p><u>Golden Square, Aberdeen – Car Parking Arrangements</u></p> <p>The Committee agreed to request officials to develop consultation and negotiation with all those affected by this matter, in conjunction with the preparation of more detailed possible plans, these to include an assessment of the impact of extending pay and display charges at the location, but that it would not be appropriate to go as far as the preliminary advertisement of a traffic order at this stage, and that a report back be placed before the Committee at its next meeting on the outcome of discussions with local residents and businesses, and also the Royal British Legion.</p>	<p>On 2 September 2008, the Policy and Strategy Committee resolved: - to take no further action with regards to the feasibility of providing an underground car park at Golden Square; instructed the Head of Shelter and Environment, Neighbourhood Services (Central Area) to carry out a review of the parking arrangements at Golden Square as part of the forthcoming car park review, in conjunction with the Head of Planning and Infrastructure and report back; and instructed the City Solicitor to negotiate with the British Legion with regard to their interest in Golden Square and report back.</p> <p>As at September, 2008, the City Solicitor and Head of Shelter and Environment, N'hood Services</p>	Head of Shelter and Environment, (North Area) / City Solicitor	21.01.09	26.11.09

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			<p>(Central Area) are liaising in order to outline the scope/aims of the negotiations prior to contacting the British Legion.</p> <p>A review of tasks has been undertaken to prioritise activities supporting statutory responsibilities and to make best use of limited resources. On that basis this project has been relegated to a lower level task and will be picked up by relevant officers when resources permit. At this stage it is not anticipated that the work will be completed until the late summer with a report to Committee in the autumn of 2009.</p> <p>A report is on the agenda.</p>			
7.	Resources Management Committee 05.02.09 article 34	<p><u>Car Parking Charges</u></p> <p>The Committee noted a report which provided an update on various issues in relation to car parking charges and noted that a further report on the outstanding issues, namely (1) the number of permits per household; (2) the steps required to introduce proposals which gave priority on the basis of environmental impact; and (3) changes to national legislation on parking fines, would be</p>	<p>The resources have been focussed on ensuring the approved changes were in place for 1 April which meant that the outstanding tasks were not able to be completed in time for this meeting.</p> <p>The Controlled Zones Working Group has a meeting scheduled for early May and so it will have the opportunity to consider some of the items prior to a report</p>	Head of Shelter and Environment	01.09.09	12.01.10

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		required	<p>coming back before the Committee after the summer recess.</p> <p>A meeting of the Controlled Zones Working Group will be held on 10 December, 2009, to discuss this matter.</p>			
8.	Policy & Strategy Committee 16.06.09 article 11	<p><u>City Development Company – Next Stage</u></p> <p>The Committee agreed, in principle, to the establishment of Aberdeen City Development Company and requested that the investigation of partnership options to be submitted as part of a future report to Committee.</p>	<p>Officers from the CDC project team have met with senior personnel from both the Office of the Scottish Charity Regulator (OSCR) and, separately, with the Chairperson of Aberdeen City and Shire Economic Futures (ASCEF) as part of the ongoing investigation into partnership options for the City Development Company.</p> <p>Draft Memorandum and Articles of Association have been prepared by the Council's external legal advisors in addition to extensive discussions regarding EU State Aid and Public Procurement compliance requirements. Separate, but complementary, discussions have also been held with Scottish Enterprise regarding innovative finance mechanisms including Tax Increment Financing and Business Rate Supplements to understand how these could be</p>	Director of Enterprise, Planning and Infrastructure	27.10.09	26.11.09

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			<p>support infrastructure development and the City Development Company's operations.</p> <p>A report is on the agenda.</p>			
9.	Continuous Improvement 24.02.09 article 5	<p><u>Reporting Environmental Performance Measures</u></p> <p>The Committee resolved that in relation to Percentage of the road network that should be considered for maintenance treatment to request officers to monitor the jet patcher (machine, used for filling in pot holes) for its performance and efficiency and report back to the Committee in due course.</p>	<p>Will be reported back to Committee after the summer when performance over a six month period has been gathered</p> <p>Detailed analysis of the performance of the jet patcher is under way with a re-inspection of how its repairs compare with other areas which have been completed using other techniques. Report will be ready for meeting in November.</p> <p>A report is on the agenda.</p>	Head of Shelter and Environment	01.09.09	26.11.09

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10.	Resources Management Committee 28.08.07 article 48	<p><u>Energy Futures Centre</u></p> <p>The Committee authorised officers to work with the Aberdeen Renewable Energy Group to develop an options appraisal and outline business case, and instructed a report to a future meeting on the outcome.</p>	<p>The outline business case is currently being updated due to current economic conditions. An industry support team is being developed to promote and raise finance for the project.</p> <p>An outline business case has been prepared but not yet accepted. We are of the opinion that A) the business case can be improved by some more innovative thinking/a different perspective B) that the involvement of the oil and gas industry will be critical to the project and also could bring the different perspective that could improve the business case.</p> <p>We are therefore taking a period to engage with representatives of the oil and gas industry in the expectation that although this delays reporting, it will improve the deliverability of the project.</p> <p>An information bulletin on this matter was submitted to the Committee at its meeting on 27 October, 2009.</p>	Head of Economic and Environmental Sustainability	04.12.07	12.01.10

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11.	Enterprise, Planning and Infrastructure Committee 01.09.09 article 4	<p><u>Aberdeen City and Shire Film Office</u></p> <p>The Committee resolved to approve funding at a reduced amount of £10,000 (formerly £20,000), this to be vired from a vacancy in Economic Development, and to request that a full business case for the work of the office be submitted in relation to future proposals for its financial support.</p>	A report will be submitted to the Committee at its meeting on 23 February, 2010, and officers hope to present a business case to fund for the year 2010/11.	Head of Economic and Environmental Sustainability	26.11.09	23.02.10
12.	Enterprise, Planning and Infrastructure Committee 01.09.09 article 11	<p><u>Aberdeen City Council Nature Conservation Strategy 2010/2015 – Final Draft</u></p> <p>The Committee resolved to approve the release of the strategy for public consultation and to look forward to its subsequent resubmission for final adoption in the light of that process.</p>	The Final Draft Aberdeen City Council Nature Conservation Strategy 2010-2015 went out for consultation on Monday 7 September for 8 weeks. It ends today 2nd November at 5pm. Once all the comments have been reviewed and taken into consideration, the final strategy will be prepared and then submitted to the EP&I committee meeting on the 12 January 2010 for final adoption.	Head of Economic and Environmental Sustainability	26.11.09	12.01.10

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13.	Enterprise, Planning and Infrastructure Committee 01.09.09 article 12	<p><u>Guild Street – Church Street (Woodside) – Powis Place – Urquhart Place – Wellington Road – Craigshaw Road – Shepherd Place – Maberly Street</u></p> <p>The Committee resolved to request the officials to carry out preliminary statutory consultation on legislation to provide for these schemes, to move straight to substantive statutory advertisement if there were no significant preliminary responses, and thereafter to report back.</p>	These proposals are still going through the legal process and the results will, at the earliest, be reported back to the Committee at its meeting on 12 January, 2009.	Head of Shelter and Environment	26.11.09	12.01.10
14.	Enterprise, Planning and Infrastructure Committee 01.09.09 article 17	<p><u>Disabled Persons' Parking Places (Scotland) Act 2009</u></p> <p>The Committee resolved:-</p> <p>(i) that the Council's obligations under the legislation be pursued as outlined in the report, with a further report back in October, 2009 ; and</p> <p>(ii) that Aberdeen City Council write to the Minister for Transport, Infrastructure and Climate Change at Holyrood, and also to COSLA, NESTRANS and SCOTS (the Society of Chief Officers for Transportation in Scotland), outlining its serious concern about this situation, calling for significant financial support to enable local</p>	<p>Guidance is being sought from Scottish Government & SCOTS as to whether a method of introducing mandatory bays without traffic orders may be possible and if the current bay signs and markings could be formalised temporarily. A decision is also awaited as to the markings and signs which will be required as a national standard. Until such information is at hand more detailed costs could only be a rough estimate.</p> <p>In the meantime applicants eligibility is checked and site visits made. Applicants are notified that implementation is delayed pending the further information</p>	<p>Head of Democratic Services</p> <p>Head of Shelter and Environment</p>	27.10.09	26.11.09/ 12.01.10 – report

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		<p>authorities to deal with their new obligations, and exploring lines of enquiry that could ameliorate some of the worst difficulties now being confronted.</p>	<p>required. A report to the Committee will be submitted for the November or January deadline once the guidance information has been received.</p> <p>The Head of Democratic Services wrote to the Minister for Transport, Infrastructure and Climate Change – Stewart Stevenson MSP – setting out a range of arguments reflecting the concerns expressed at the previous meeting of this Committee. Just recently we have had sight of a response from the Minister – not actually to us, but to SCOTS – in which there is significant cause for optimism the Senior Committee Services Officer (Roads Legislation) will elaborate on this at the meeting. However, this is not to say that all concerns are being allayed.</p> <p>A letter from the Minister for Transport, Infrastructure and Climate Change to the Convener regarding this mater was included in the information bulletin for the Committee’s meeting on 27 October, 2009</p> <p>As of 3 November 2009 currently</p>			

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			<p>still awaiting guidance from Scottish Government & SCOTS working group set up to assist with the implementation of the DPPPA</p> <ul style="list-style-type: none"> ➤ It is still to be clarified what road markings & signage are required for the DPPPA (it is expected that the road markings will be yellow to highlight the new status under the Act thus removing the previous advisory bays) until this is clarified no new or re-lining of disabled bays can be progressed. ➤ Mandatory disabled parking spaces can provided without the need for a Traffic Regulation Order (TRO) or the associated regulatory sign. This will be significant in implementation as the TRO process is lengthy and expensive. 			

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15.	Enterprise, Planning and Infrastructure Committee 01.09.09 article 18	<p><u>Midstocket and Rosemount Public Transport Review</u></p> <p>The Committee resolved:-</p> <ul style="list-style-type: none"> (i) to continue discussions with a view to reinstating service 22 or altering the route of service 3 (to resolve the difficulties in Raeden Park Road and provide a frequent service along the length of Midstocket Road); (ii) to continue discussions towards establishing an improved bus service between Midstocket, Rosemount and the Broad Street area of the city centre; (iii) to continue to monitor the performance of service 25; and (iv) to write to First Aberdeen, Stagecoach Bluebird, and all other operators considered by the Public Transport Unit to be likely to be interested, with a view to drawing attention to the apparent commercial viability of the old 22 route or some variation of it and all other routes in the city. 	<p>We have written to bus operators and have since met with Stagecoach and First.</p> <p>Stagecoach have provided a proposal for an off-peak bus service in the area. This is to tie in with a contract they currently have with ACC providing school transport for Kaimhill Primary School. They would be seeking financial input from the Council for this, we are not likely to be able to provide any subsidy but will discuss further with Stagecoach.</p> <p>First Aberdeen have been unable to provide us with any proposal as they are currently reviewing their network. Although they have been clear throughout that the 22 would not be reinstated and that the route of the 3 would be unlikely to change. Following First's network review we will be in a better position to know whether they will be able to provide a solution.</p>	Public Transport Unit	26.11.09	12.01.10

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16.	Enterprise, Planning and Infrastructure Committee 01.09.09 article 20	<p data-bbox="439 233 969 304"><u>Community Transport, Taxicard and Passenger Fleet Operations</u></p> <p data-bbox="439 344 969 448">The Committee resolved to note the current position and to look forward to future reports.</p>	<p data-bbox="1003 233 1496 488">We have collated data from TaxiCard to establish exactly where people are travelling from/to in the City. This will provide us with a strong basis as to planning where to operate the community transport buses.</p> <p data-bbox="1003 528 1496 671">We have identified a number of vehicles within the councils fleet where there is spare time off peak to operate such services.</p> <p data-bbox="1003 711 1496 1078">The survey of former TaxiCard holders who were removed from the scheme due to being in receipt of Higher Rate Mobility Component Disability Living Allowance will be issued this week, with responses sought for Friday 20th November. This will provide further data as to where to place community buses.</p> <p data-bbox="1003 1118 1496 1445">We are also working on the revenue collection for these services. I.e.Types of secure fare collectors available for the fleet buses, how and where money should be taken daily to be removed from the bus is still being looked at and discussed with drivers.</p> <p data-bbox="1003 1485 1496 1513">Finally I will be setting up the first</p>	Public Transport Unit	26.11.09	12.01.10

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			steering group for the scheme, which we hope will have representatives from most disability groups within the city.			
17.	Resources Management Committee 05.02.09 article 41	<u>AECC Funding</u> The Committee reaffirmed the decision that a report from the Board of AECC should be presented to the Committee each cycle until the funding issues were fully resolved.		Director of Enterprise, Planning and Infrastructure	Every cycle	26.11.09
18.	Finance and Resources Committee 17.09.09 Article	<u>Pinewood/Hazledene Countesswells Road - Future Use of Sites</u> The Committee resolved that the implications for the Local Plan of the delay in the marketing of the sites at Pinewood/Hazledene, be the subject of a separate report by the Head of Planning and Infrastructure to the Enterprise, Planning and Infrastructure Committee.	A report is on the agenda.	Head of Planning and Infrastructure	26.11.09	26.11.09

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19.	Corporate Policy and Performance 10.09.09 Article 9	<p><u>Achieving Our Potential: Tackling Poverty and Income Inequality in Aberdeen City</u></p> <p>The Committee agree to remit the draft strategy to the other committees of the Council for consideration and comment, accompanied by the service Director's advice on action from the service to address poverty.</p>		Director of Enterprise, Planning and Infrastructure	12.01.10	
20.	Audit & Risk Committee 8/09/09 article 5	<p><u>Property Sales Investigation - Follow-up Report</u></p> <p>The Audit and Risk Committee resolved to instruct each Director to report to their Service Committee in the next cycle on how many tied houses were still in existence, where they were located and with a statement explaining the justification for being tied houses, and request the Finance and Resources Committee to take a corporate overview by producing a corporate register for reporting back to the Audit and Risk Committee thereafter.</p>		Director of Enterprise, Planning and Infrastructure	12.01.10	12.01.10

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21.	Enterprise, Planning and Infrastructure Committee 27.10.09 article	<p><u>2009/2010 Revenue Budget Monitoring</u></p> <p>(i) to instruct officers to continue to review budget performance and report on service strategies as required to ensure a balanced budget;</p> <p>(ii) to instruct officers to report back on the replacement savings achieved by the service.</p>	A report is on the agenda.	Director of Enterprise, Planning and Infrastructure	Date required.	26.11.09
22.	Enterprise, Planning and Infrastructure Committee 27.10.09 article 9	<p><u>Festive Lighting/Winter Festival</u></p> <p>The Committee resolved to request officers to submit a report to the Committee at its meeting on 23 February, 2010, detailing forward planning regarding the storage, maintenance, and installation community light fittings for 2010 following the responses from Community Groups/Centres.</p>		Head of Shelter and Environment	12.01.10	
23.	Enterprise, Planning and Infrastructure Committee 27.10.09 article 11	<p><u>Schoolhill Area – Wellington Road – Holburn Street – Arran Avenue</u></p> <p>The Committee resolved to request officers to carry out preliminary statutory consultation on legislation to provide for these schemes, to move straight to substantive statutory advertisement if there were no significant preliminary responses,</p>		Head of Shelter and Environment	12.01.10	12.01.10

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		and thereafter to report back.				
24.	Enterprise, Planning and Infrastructure Committee 27.10.09 article 16	<p><u>The Aberdeen City Council (Various roads in North Aberdeen) (Traffic Management) Order 2009</u></p> <p>The Committee resolved to approve the implementation of the order with the exception of the prohibitions of waiting at any time associated with the zebra crossings proposed for Victoria Street, Dyce where at the request of one of the local members Roads officers would complete further surveys at the location, and report back to the Committee on this aspect at its meeting on 26 November, 2009.</p>	A report is on the agenda.	Head of Shelter and Environment Head of Democratic Services	26.11.09	26.11.09